



इंडियन रेलवे कॅटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)  
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

No. 2019/IRCTC/CS/ST.EX/356

August 01, 2024

<b>BSE Limited</b> 1 <sup>st</sup> Floor, New Trade Wing, Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street Fort, Mumbai – 400 001  <b>Scrip Code: 542830</b>	<b>National Stock Exchange of India Limited</b> “Exchange Plaza”, C-1, Block-G, Bandra-Kurla Complex, Bandra (East), Mumbai – 400 051  <b>Scrip Symbol: IRCTC</b>
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**Sub: Intimation of “25<sup>th</sup> Annual General Meeting” of the members of the Company, “E-voting”, “Closure of Share Transfer Books” and “Record Date”**

**Sir/ Madam,**

In compliance with Regulation 30 of SEBI (LoDR) Regulations, 2015, the details in connection to the 25<sup>th</sup> Annual General Meeting of the members of the Company are mentioned below:

**a. Day, Date and Time of 25<sup>th</sup> Annual General Meeting:**

The **25<sup>th</sup> Annual General Meeting (“AGM”)** of the members of the Company will be held on **Friday, August 30, 2024, at 12:30 PM (IST)** through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), in accordance with the relevant circulars issued by the Ministry of Corporate Affairs (MCA) and the Securities and Exchange Board of India (SEBI). Venue of the AGM would be deemed to be the registered office of the Company, i.e, **11<sup>th</sup> Floor, B-148, Statesman House, Barakhamba Road, New Delhi-110001.**

In accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India, Notice of the AGM along with the Annual Report 2023-24 will be sent by electronic mode only to those Members whose e-mail address(es) are registered with the Company/ Registrar and Share Transfer Agent (RTA)/ Depository Participant(s).

**b. Cut-off date for e-voting**

The Company has fixed **Friday, August 23, 2024**, as the “**Cut-off Date**” for the purpose of determining the members eligible to vote on the resolutions set out in the Notice of the AGM or to attend the AGM.

**c. Remote E-voting Period:**

The remote e-voting period for the AGM would begin on **Tuesday, August 27, 2024, at 9:00 A.M. (IST)** and end on **Thursday, August 29, 2024, at 5:00 P.M. (IST)**



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**d. Date of closure of Share Transfer Books (For AGM and Dividend):**

The Share Transfer Books of the Company will remain closed from **Saturday, August 24, 2024**, to **Friday, August 30, 2024** (both days inclusive).

**e. Record Date and Dividend payment**

The Company has fixed **Friday, August 23, 2024** as the "Record Date" for the purpose of determining the members entitle to receive final dividend for the financial year 2023-24. The dividend, if declared at the AGM, will be paid within a period of 30 (thirty) days from the conclusion of the AGM.

Annual Report along with Notice of AGM will be sent separately.

You are requested to disseminate the above intimation on your website.

Thanking You,

Yours faithfully,

**For Indian Railway Catering and Tourism Corporation Limited (IRCTC)**

**(Suman Kalra)**

**Company Secretary and Compliance Officer**

Membership No: FCS 9199

**Copy to:**

- 1. National Securities Depository Limited**  
Trade World, A wing, 4<sup>th</sup> Floor,  
Kamala Mills Compound, Lower Parel,  
Mumbai - 400013
- 2. Central Depository Services (India) Limited**  
Marathon Futurex, A-Wing, 25<sup>th</sup> floor,  
NM Joshi Marg, Lower Parel (East),  
Mumbai – 400013
- 3. Alankit Assignment Limited**  
4E/2, Alankit House,  
Jhandewalan Extension,  
Near Jhandewalan Metro Station, New Delhi-110055